

APPROVED

**MINUTES for the REGULAR MEETING of the  
KALKASKA COUNTY BOARD OF ROAD COMMISSIONERS  
Held on Wednesday, January 13, 2021 AT 9:00 A.M. at  
1049 Island Road, Kalkaska, Michigan 49646**

**1. CALL TO ORDER**

Meeting called or order by the Chair at 9:00 a.m.

**2. PLEDGE OF ALLEGIANCE**

**3. ROLL CALL**

Upon roll call, the following Commissioners responded:

Corrado, Present  
Walter, Present  
Cox, Present  
Allen, Present  
Gill, Present

In addition, the following staff members were present: John Rogers, Manager; Jerry Heim, Finance Director; and Rebecca Hilmert, Clerk.

**4. ADDITIONS TO AGENDA**

**5. APPROVAL OF AGENDA**

Motion by Walter to approve Agenda, seconded by Cox. Roll Call Vote: Walter, yes; Cox, yes; Corrado, yes; Allen, yes; Gill, yes. Five ayes, no nays. Motion carried.

**6. CONFLICT OF INTEREST**

Conflict of Interest Roll Call: Corrado, no; Walter, no; Cox, no; Allen, no; Gill, no.

**7. CONSENT CALENDAR**

The purpose of the Consent Calendar is to expedite business by grouping non-controversial items together without discussion. Any member of the Commission, staff, or the public may ask that any item on the Consent Calendar be removed and placed elsewhere on the Agenda for full discussion. Such requests will be automatically respected.

If an item is not removed from the Consent Calendar, the action noted in parentheses on the Agenda is approved by a single Commission action adopting the Consent Calendar. The Manager recommends the following items be adopted:

- a. **Minutes:** The Board approves the Regular Meeting minutes, dated December 16, 2020, and the Reorganizational Minutes dated January 5, 2021.

## APPROVED

- b. **Payroll:** The Board approves Payroll #25 (\$66,286.13), Payroll #25c (\$40,200.87), Payroll 26 (\$68,287.96) and Payroll #27 (\$61,339.82) respectively.
- c. **Accounts Payable:** The board approves Accounts Payable Disbursements (1/13/2021) in the amount of \$252,000.78 and the Check Register for the periods of December 1, 2020 to December 31, 2020.

**Motion by Cox to approve the items on the Consent Calendar, seconded by Corrado. Roll call vote: Cox, yes; Corrado, yes; Walter, yes; Allen, yes; Gill, yes. Five ayes, no nays. Motion carried.**

### 8. PUBLIC COMMENT

### 9. TOWNSHIP REPRESENTATIVES

- a. Rick Delaney, Coldsprings Township, has questions regarding the bidding process and timing for Covert Road bids. Bids have been sent out and will be opened at the February 3, 2021 Finance Committee meeting.
- b. Bud Banker, Bear Lake Township, has nothing for the board at this time.
- c. Larry Shoemaker, Blue Lake Township, has nothing for the board at this time.
- d. Bob Baldwin, County Board Liaison, has nothing for the board at this time.

### 10. FINANCE REPORT/BUDGETS

- a. Finance Reports/Cash Flow Summaries
- b. Committed Fund Balance.
  - i. **MOTION by Allen to reduce committed fund balance for building replacement purposes by \$250,000.00, effective January 1, 2021, seconded by Walter. Roll call vote: Allen, yes; Walter, yes; Corrado, yes; Cox, yes; Gill, yes. Five ayes, no nays. Motion carried.**
- c. Beckman Production Services outstanding balance.
- d. Salt barn timeline and financing.
  - i. **MOTION by Cox to finance the salt barn construction through Fifth Third Bank for a 7-year term, with a fixed 2.5% interest rate, seconded by Corrado. Discussion. Roll call vote: Cox, yes; Corrado, yes; Walter yes; Allen, yes; Gill, abstained. Four ayes, no nays. Motion carried.**
- e. New facility status.

### 11. APPOINTMENTS (1 hr. TOTAL)

### 12. OLD BUSINESS/UNFINISHED BUSINESS

APPROVED

**13. NEW BUSINESS**

- a. CRA Board of Directors Ballot
  - i. **MOTION by Walter to vote for Jerry Heim, seconded by Cox. Roll Call Vote: Walter, yes; Cox, yes; Corrado, yes; Allen, yes; Gill, yes. Five ayes, no nays. Motion carried.**
- b. 2020 Certification Map
  - i. **MOTION by Cox to approve the 2020 Certification Map with no changes, seconded by Corrado. Discussion. Roll Call Vote: Cox, yes; Corrado, yes; Walter, yes; Allen, yes; Gill, yes. Five ayes, no nays. Motion carried.**

**14. CORRESPONDENCE AND REPORTS**

- a. Manager's Report

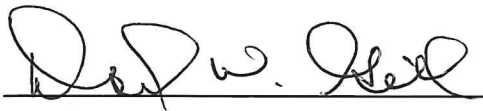
Break at 9:50, resume meeting at 10:00.

- b. Policy and Planning Committee Report
- c. Personnel Committee Report
- d. Safety Committee Report
- e. Chairman's Report
- f. Misc. Correspondence

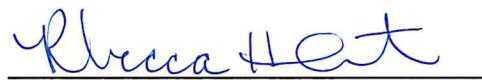
**15. MISCELLANEOUS, PUBLIC COMMENT & OTHER**

**16. ADJOURNMENT**

**Motion by Cox to adjourn meeting at 10:15 a.m., seconded by Walter. Five ayes, no nays. Motion carried.**



David W. Gill, Chair



Rebecca Hilmert, Clerk