

APPROVED

**MINUTES for the
REORGANIZATIONAL MEETING OF THE
KALKASKA COUNTY ROAD COMMISSION
HELD ON TUESDAY, JANUARY 5, 2021, AT 9:00 A.M.
AT THE OFFICE LOCATED AT 1049 ISLAND LAKE ROAD, KALKASKA, MICHIGAN**

ITEM 1 – MEETING CALLED TO ORDER

Meeting called to order by the Clerk at 9:00 a.m.

ITEM 2 - PLEDGE OF ALLEGIANCE

ITEM 3 - ROLL CALL

Upon roll call, the following Commissioners responded:

Allen, Present
Corrado, Present
Cox, Present
Walter, Present
Gill, Present

In addition, the following staff members were present: John S. Rogers, Manager; Jerry Heim, Finance Director; Rebecca Hilmert, Clerk; Stacey Stites, Administrative Assistant.

ITEM 4 – ELECTION OF OFFICERS

Clerk asked for nominations for Chair. Cox nominated Gill, seconded by Corrado. Clerk asked if there were any other nominations for Chair. Clerk asked for a third time if there were any other nominations for Chair. **Motion was made by Cox to close the nominations and appoint Gill as Chair, seconded by Corrado. Roll call vote: Cox, yes; Corrado, yes; Walter, yes; Allen, yes; Gill, yes. Five ayes, no nays. Motion carried.**

Chair asked for nominations for Vice-Chair. Cox nominated Allen, seconded by Corrado. Chair asked if there were any other nominations for Vice-Chair. Chair asked for a third time if there were any other nominations for Vice-Chair. **Motion by Cox to close the nominations and appoint Allen as Vice-Chair, seconded by Corrado. Roll call vote: Cox, yes; Corrado, yes; Walter, yes; Allen, yes; Gill, yes. Five ayes, no nays. Motion carried.**

ITEM 5 – ADDITIONS TO AGENDA

ITEM 6 – APPROVAL OF AGENDA

Motion by Walter to approve Agenda, seconded by Cox. Roll call vote: Walter, yes; Cox, yes; Corrado, yes; Allen, yes; Gill, yes. Five ayes, no nays. Motion carried.

ITEM 7 - CONFLICT OF INTEREST

Conflict of Interest Roll Call: Cox, no; Corrado, no; Walter, no; Allen, no; Gill, no.

ITEM 8 – PUBLIC COMMENT

Mr. Baldwin has been appointed as the Road Commission liaison for the County Board of Commissioners. He looks forward to continuing to work with the Road Commission.

ITEM 9 – NEW BUSINESS

1. Chair recommended that appointments to committees do not change. List attached.

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Motion by Corrado that appointments to committees do not change from 2020, seconded by Cox. Roll Call vote: Corrado, yes; Cox, yes; Walter, yes; Allen, yes; Gill, yes. Five ayes, no nays. Motion carried.

2. 2021 Procedural Rules. The Manager stated there were no revisions to the 2020 rules. **Motion by Cox to adopt the 2021 Procedural Rules, seconded by Walter. Roll call vote: Cox, yes; Walter, yes; Corrado, yes; Allen, yes; Gill, yes. Five ayes, no nays. Motion carried.**
3. Appoint Clerk/Secretary to the Board. **Motion by Walter to appoint the Office Manager as Clerk/Secretary to the Board, seconded by Cox. Roll call vote: Walter, yes; Cox, yes; Corrado, yes; Allen, yes; Gill, yes. Five ayes, no nays. Motion carried.**
4. Appoint Chief Administrative Officer. **Motion by Cox to appoint the Manager as the Chief Administrative Officer, seconded by Walter. Roll Call vote: Cox, yes; Walter, yes; Corrado, yes; Allen, yes; Gill, yes. Five ayes, no nays. Motion carried.**
5. Appoint Fiscal Officer. **Motion by Cox to appoint the Finance Director as the Fiscal Officer, seconded by Corrado. Roll Call vote: Cox, yes; Corrado, yes; Walter, yes; Allen, yes; Gill, yes. Five ayes, no nays. Motion carried.**
6. Appoint FOIA Officer. **Motion by Walter to appoint the Manager as the FOIA Officer, seconded by Cox. Roll call vote: Walter, yes; Cox, yes; Corrado, yes; Allen, yes; Gill, yes. Five ayes, no nays. Motion carried.**
7. Approve 2021 Meeting Schedule. **Motion by Cox to approve the 2021 Meeting Schedule with Regular Board meetings on Wednesday's and monthly Policy and Planning meetings as presented, seconded by Walter. Roll call vote: Cox yes; Walter, yes; Corrado, yes; Allen, yes; Gill, yes. Five ayes, no nays. Motion carried.**
8. Approve 2021 Goals & Objectives. **Motion by Walter to approve the 2021 Goals and Objectives as presented, seconded by Cox. Roll call vote: Walter, yes; Cox, yes; Corrado, yes; Allen, yes; Gill, yes. Five ayes, no nays. Motion carried.**


ITEM 10 – MISCELLANEOUS, PUBLIC COMMENT & OTHER

ITEM 11 – ADJOURNMENT

Motion by Cox to adjourn meeting at 9:26 a.m., seconded by Corrado. Roll call vote: Cox, yes; Corrado, yes; Walter, yes; Allen, yes; Gill, yes. Five ayes, no nays. Motion carried.



David W. Gill, Chair



Rebecca Hilmert, Clerk