

APPROVED

**MINUTES for the REGULAR MEETING of the  
KALKASKA COUNTY BOARD OF ROAD COMMISSIONERS  
Held on Wednesday, October 9, 2019 AT 9:00 A.M. at the office located at  
1049 Island Lake Road, Kalkaska, Michigan 49646**

**1. CALL TO ORDER**

Meeting called or order by the Chair at 9:00 a.m.

**2. PLEDGE OF ALLEGIANCE**

**3. ROLL CALL**

Upon roll call, the following Commissioners responded:

Allen, Present  
Corrado, Present  
Walter, Tardy  
Cox, Present  
Gill, Present

In addition, the following staff members were present: John Rogers, Manager; Jerry Heim, Finance Director; Rebecca Hilmert, Clerk

**4. ADDITIONS TO AGENDA**

**5. APPROVAL OF AGENDA**

Motion by Cox to approve Agenda, seconded by Corrado. Four ayes, no nays. Motion carried.

**6. CONFLICT OF INTEREST**

Conflict of Interest Roll Call: Allen, no; Corrado, no; Cox, no; Gill, no.

**7. CONSENT CALENDAR**

The purpose of the Consent Calendar is to expedite business by grouping non-controversial items together without discussion. Any member of the Commission, staff, or the public may ask that any item on the Consent Calendar be removed and placed elsewhere on the Agenda for full discussion. Such requests will be automatically respected.

If an item is not removed from the Consent Calendar, the action noted in parentheses on the Agenda is approved by a single Commission action adopting the Consent Calendar. The Manager recommends the following items be adopted:

- a. **Minutes:** The Board approves the Regular Meeting minutes, dated September 11, 2019.

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- b. **Payroll:** The Board approves Payroll #19 (\$57,086.67) and Payroll #20 (\$50,793.04), respectively.
- c. **Accounts Payable:** The Board approves Accounts Payable Disbursements (10/9/2019) in the amount of \$359,611.45 and the Check Register for the period of September 1, 2019 to September 30, 2019.

**Motion by Cox to approve the items on the Consent Calendar, seconded by Allen. Roll call vote: Cox, yes; Allen, yes; Corrado, yes; Gill, yes. Four ayes, no nays. Motion carried.**

**8. PUBLIC COMMENT**

**9. TOWNSHIP REPRESENTATIVES**

- a. Larry Shoemaker, Blue Lake Township, had no comment for the board at this time.
- b. Lynette Cervone, Coldsprings Township, had no comment for the board at this time.

**10. FINANCE REPORT/BUDGETS**

- a. Finance Reports/Cash Flow Summaries
- b. Asset Management Plan
  - i. **MOTION by Allen to accept Prein & Newhof's proposal for a Transportation Asset Management plan, seconded by Cox. Discussion. Four ayes, no nays. Motion carried.**
- c. Engineering for Plum Valley/Twin Lake Road chip seals.
  - i. **MOTION by Allen to accept Prein & Newhof's proposal for design engineering of Plum Valley Road and Twin Lake Road chip seal projects for a Not to Exceed cost of \$8,850.00, construction engineering will be awarded later, seconded by Walter. Roll call: Allen, yes; Walter, yes; Corrado, yes; Cox, yes; Gill, yes. Five ayes, no nays. Motion carried.**
- d. Engineering for Shore Road and Hillcrest Boulevard.

Break at 10:00 a.m., resumed meeting at 10:10 a.m.

- e. Retiree health care – retiree meeting with Mercer Marketplace October 8, 2019.

**11. APPOINTMENTS (1 hr. TOTAL)**

**12. OLD BUSINESS/UNFINISHED BUSINESS**

**13. NEW BUSINESS**

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**14. CORRESPONDENCE AND REPORTS**

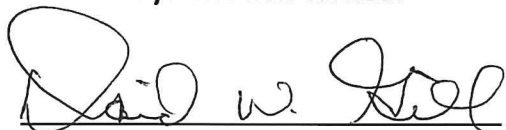
- a. Manager's Report
- b. Policy Committee Report
- c. Personnel Committee Report
- d. Safety Committee Report
- e. Chairman's Report
- f. Misc. Correspondence
  - i. Update given on Richardson Road

**15. MISCELLANEOUS, PUBLIC COMMENT & OTHER**

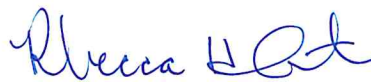
- a. Commissioner Walter gave an update on things happening in Boardman Township.

**16. ADJOURNMENT**

**Motion by Walter to adjourn meeting at 10:50 a.m., seconded by Cox. Five ayes, no nays. Motion carried.**



David W. Gill, Chair



Rebecca Hilmert, Clerk