

APPROVED

**MINUTES for the
REGULAR MEETING OF THE
KALKASKA COUNTY ROAD COMMISSION
HELD ON MONDAY, DECEMBER 8, 2014, AT 7:00 P.M.
AT THE OFFICE LOCATED AT 1049 ISLAND LAKE ROAD, KALKASKA, MICHIGAN**

ITEM 1 - PLEDGE OF ALLEGIANCE

Meeting called to order by the Chair at 7:00 p.m. Pledge of Allegiance.

ITEM 2 - ROLL CALL

Upon roll call, the following Commissioners responded:

Allen, Present
Corrado, Present
Cox, Present
Gill, Present
Walter, Present

In addition, the following staff members were present: John Rogers, Manager; Becky Jerry, Clerk.

ITEM 3 – ADDITIONS TO AGENDA

None.

ITEM 4 – APPROVAL OF AGENDA

Motion by Cox to approve Agenda as presented, seconded by Corrado. Five ayes, no nays. Motion carried.

ITEM 5 - CONFLICT OF INTEREST

Conflict of Interest Roll Call: Allen, no; Corrado, no; Cox, no; Gill, no; Walter, no.

ITEM 6 – CONSENT CALENDAR

The purpose of the Consent Calendar is to expedite business by grouping non-controversial items together without discussion. Any member of the Commission, staff, or the public may ask that any item on the Consent Calendar be removed and placed elsewhere on the Agenda for full discussion. Such requests will be automatically respected.

If an item is not removed from the Consent Calendar, the action noted in parentheses on the Agenda is approved by a single Commission action adopting the Consent Calendar. The Manager recommends the following items be adopted:

- A. *Minutes*: The Board approves the Regular Meeting Minutes November 10, 2014.
- B. *Payroll*: The Board approves Payroll #23 (\$45,145.36), and Payroll #24 (\$43,087.52) respectively.
- C. *Accounts Payable*: The Board approves Accounts Payable in the amounts of C/11-3 (\$79,271.33), C/11-4 (\$348.00), C/11-5 RX (\$46.23), C/12-1 (\$2,804.53), C/12-2 (\$219,317.92), C/12-3 RX (\$54.69), C/12-4 (\$75.00), and the Check Register for the period of November 1, 2014 to November 30, 2014.

Motion by Gill to approve the items on the Consent Calendar, seconded by Cox. Roll call vote: Gill, yes; Cox, yes; Corrado, yes; Allen, yes; Walter, yes. Five ayes, no nays. Motion carried.

ITEM 7 – PUBLIC COMMENT

Those individuals without appointments may give public comment in compliance with Section D & Appendix A of Procedure Policy.

Dave Simpson, King Road, addressed Board by reading letter. (Attached as part of these minutes.) Discussion. Manager to respond to letter.

APPROVED

Melody Dow stated Road Commission is doing a good job with what resources are available; Island Lake Road is bad; loggers are wrecking road. Discussion.

ITEM 8 – TOWNSHIP REPRESENTATIVES

Chuck Ardingo, Rapid River Township representative, introduced himself to the Board.

ITEM 9 – FINANCE REPORT/BUDGETS

1. 2015 Truck Traffic Enforcement Seminar.

- **Motion by Gill to send two employees to the 2015 Truck Traffic Enforcement Seminar at Delta College on January 20-22, 2015; costs to include registration, lodging, and meals, seconded by Corrado. Discussion. Roll call vote: Gill, yes; Corrado, yes; Allen, yes; Cox, yes; Walter, yes. Five ayes, no nays. Motion carried.**

2. 2014 1st Amended General Appropriations Budget.

- **Motion by Gill to approve the 2014 1st Amended General Appropriations Budget, seconded by Allen. Discussion. Roll call vote: Gill, yes; Allen, yes; Corrado, yes; Cox, yes; Walter, yes. Five ayes, no nays. Motion carried.**

ITEM 10 – APPOINTMENTS

None.

ITEM 11 – OLD BUSINESS

None.

ITEM 12 – NEW BUSINESS

A. Organizational Meeting/January 5, 2015.

- **Discussion. Motion by Gill to post the Reorganizational Meeting for January 5, 2015 at 9:00 a.m., seconded by Corrado. Five ayes, no nays. Motion carried.**

ITEM 13 – CORRESPONDENCE AND REPORTS

Manager's Report:

1. Advertising for mechanic and truck driver.
2. Equipment needs and want list.
3. Spencer and Rapid City Road.
4. Crack seal and chip seal bid packages.
5. Meeting on Baggs Road at Whitewater Township on December 12.
6. Road funding status.

Further discussions were held on the following:

1. Purchase of third grader.
2. Baggs Road.
3. Heavy haulers/proposed legislation.

ITEM 12 – 7:30 P.M./PUBLIC HEARING/2014 & 2015 GENERAL APPROPRIATIONS

BUDGETS

Motion by Gill to recess regular meeting to open Public Hearing at 7:30 a.m., seconded by Cox. Five ayes, no nays. Motion carried.

Manager went over 2015 General Appropriations Budget. Discussion.

APPROVED

Motion by Gill to close the Public Hearing at 7:40 a.m. and to go back into the regular meeting, seconded by Cox. Five ayes, no nays. Motion carried.

Motion by Gill to approve the 2015 General Appropriations Budget, seconded by Cox. Roll call vote: Gill, yes; Cox, yes; Allen, yes; Corrado, yes; Walter, yes. Five ayes, no nays. Motion carried.

ITEM 13 – CORRESPONDENCE AND REPORTS

Policy Report:

Corrado reported on the following:

1. P14-14 Capital Asset Determination Policy. **Motion by Corrado to approve P14-14 Capital Asset Determination Policy, seconded by Gill. Roll call vote: Corrado, yes; Gill, yes; Allen, yes; Cox, yes; Walter, yes. Five ayes, no nays. Motion carried.**
2. P14-13 Non-Union Employee Benefit Policy. **Motion by Corrado to approve P14-13 Non-Union Employee Benefit Policy, seconded by Gill. Discussion. Roll call vote: Corrado, yes; Gill, yes; Allen, yes; Cox, yes; Walter, yes. Five ayes, no nays. Motion carried.**

Personnel Report:

Corrado reported on the following:

1. Health Care Savings Program Participation Agreements. **Motion by Corrado to approve the MERS Health Care Savings Program Participation Agreements for the Teamsters Superintendent and Shop Foreman, Operations Director, and Finance Director, seconded by Gill. Discussion. Roll call vote: Corrado, yes; Gill, yes; Allen, yes; Cox, yes; Walter, yes. Five ayes, no nays. Motion carried.**
2. Discussion on wage increases for Operations Director and Finance Director. **Motion by Corrado to send back to Finance Committee, seconded by Cox. Discussion. Motion by Corrado to withdraw previous Motion, seconded by Cox. Further discussion. Motion by Corrado to withdraw Motion, seconded by Cox. Motion to withdraw, seconded by Cox. Clerk noted Motion was already on the table that was not voted on. Motion by Corrado to table discussion until next Board meeting, seconded by Cox. Discussion. Five ayes, no nays. Motion carried.**

Safety Committee:

Gill reported on the following:

1. Safety meeting December 24.
2. AED training.

Chairman's Report:

Walter asked that the commissioners respond to the online survey from Ed Noyola.

ITEM 14 – MISCELLANEOUS, PUBLIC COMMENT & OTHER

Those individuals without appointments may give public comment in compliance with Section D & Appendix A of Procedure Policy.

Melody Dow asked question about job descriptions/positions for Operations Director and Finance Director.

Bud Banker, Bear Lake Township, asked question pertaining to gravel roads; loggers; and legislation regarding same. Discussion.

ITEM 16 – ADJOURNMENT

Motion by Cox to adjourn meeting at 8:10 p.m., seconded by Corrado. Five ayes, no nays. Motion carried.

David W. Gill, Chair

Rebecca Jerry, Clerk