

APPROVED

**MINUTES for the  
REORGANIZATIONAL MEETING OF THE  
KALKASKA COUNTY ROAD COMMISSION  
HELD ON MONDAY, JANUARY 4, 2016, AT 2:00 P.M.  
AT THE OFFICE LOCATED AT 1049 ISLAND LAKE ROAD, KALKASKA, MICHIGAN**

**ITEM 1 - PLEDGE OF ALLEGIANCE**

Meeting called to order by the Deputy Clerk at 2:00 p.m. Pledge of Allegiance.

**ITEM 2 - ROLL CALL**

Upon roll call, the following Commissioners responded:

Allen, Present  
Corrado, Present  
Cox, Present  
Walter, Present  
Gill, Present

In addition, the following staff members were present: John S. Rogers, Manager; Jerry Heim, Finance Director and Debbie Green, Deputy Clerk.

**ITEM 3 – ELECTION OF OFFICERS**

Deputy Clerk asked for nominations for Chair. Cox nominated Gill, seconded by Corrado. Deputy Clerk asked if there were any other nominations for Chair. Deputy Clerk asked for a third time if there were any other nominations for Chair. **Motion was made by Corrado to close the nominations and appoint Gill as Chair, seconded by Cox. Roll call vote: Corrado, yes; Cox, yes; Walter, yes; Allen, yes; Gill, yes. Five ayes, no nays. Motion carried.**

Chair asked for nominations for Vice-Chair. Cox nominated Allen. Chair asked if there were any other nominations for Vice-Chair. Chair asked for a third time if there were any other nominations for Vice-Chair. Motion by Cox to close the nominations and appoint Allen as Vice-Chair, seconded by Corrado. **Roll call vote: Cox, yes; Corrado, yes; Walter, yes; Allen, yes; Gill, yes. Five ayes, no nays. Motion carried.**

**ITEM 4 – ADDITIONS TO AGENDA**

None.

**ITEM 5 – APPROVAL OF AGENDA**

**Motion by Cox to approve Agenda, seconded by Allen. Five ayes, no nays. Motion carried.**

**ITEM 6 - CONFLICT OF INTEREST**

**Conflict of Interest Roll Call: Allen, no; Cox, no; Corrado, no; Walter, no; Gill, no.**

**ITEM 7 – PUBLIC COMMENT**

*Those individuals without appointments may give public comment in compliance with Section D & Appendix A of Procedure Policy.*

**ITEM 8 – NEW BUSINESS**

1. Chair recommended that appointments to committees remain as follows:
  - Policy – Cox, chair, Walter, Allen, alternate.
  - Finance – Allen, chair, Gill.
  - Personnel – Corrado, chair, Cox, Walter, alternate.
  - Safety – Allen, chair, Walter, Cox, alternate.

**Motion by Corrado that appointments to committees be as read, seconded by Cox. Roll call vote: Corrado, yes; Cox, yes; Walter, yes; Allen, yes; Gill, yes. Five ayes, no nays. Motion carried.**

2. 2016 Procedure Policy. The Manager reviewed changes and updates to the policy. **Motion by Cox to adopt the 2016 Procedure Policy, seconded by Corrado. Five ayes, no nays. Motion carried.**
3. Appoint Chief Administrative Officer. **Motion by Allen to appoint the Manager as the Chief Administrative Officer, seconded by Corrado. Roll call vote: Allen, yes; Corrado, yes; Walter, yes; Cox, yes; Gill, yes. Five ayes, no nays. Motion carried.**
4. Appoint Fiscal Officer. **Motion by Cox to appoint the Finance Director as the Fiscal Officer, seconded by Walter. Roll call vote: Cox, yes; Walter, yes; Corrado, yes; Allen, yes; Gill, yes. Five ayes, no nays. Motion carried.**
5. Appoint FOIA Officer. **Motion by Walter to appoint the Manager as the FOIA Officer, seconded by Cox. Roll call vote: Walter, yes; Cox, yes; Corrado, yes; Allen, yes; Gill, yes. Five ayes, no nays. Motion carried.**
6. Approve 2016 Meeting Schedule. **Motion by Corrado to approve the 2016 Meeting Schedule, seconded by Cox. Roll call vote: Corrado, yes; Cox, yes; Walter, no; Allen, yes; Gill, yes. Four ayes, one nays. Motion carried.**
7. Approve the 2016 Goals and Objectives. **Motion by Allen to approve the 2016 Goals and Objectives, as amended, seconded by Cox. Roll call vote: Allen, yes; Cox, yes; Walter, yes; Corrado, yes; Gill, yes. Five ayes, no nays. Motion carried.**

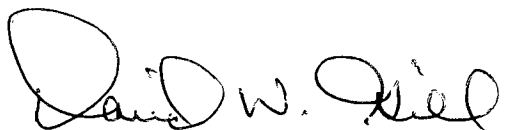
**ITEM 9 – MISCELLANEOUS, PUBLIC COMMENT & OTHER**

*Those individuals without appointments may give public comment in compliance with Section D & Appendix A of Procedure Policy.*

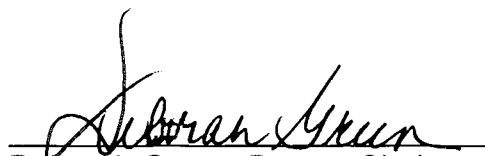
Also discussed:

**ITEM 10 – ADJOURNMENT**

**Motion by Cox to adjourn meeting at 2:40 p.m., seconded by Corrado. Five ayes, no nays. Motion carried.**



David W. Gill, Chair



Deborah Green, Deputy Clerk