

APPROVED

**MINUTES for the REGULAR MEETING of the  
KALKASKA COUNTY BOARD OF ROAD COMMISSIONERS  
Held on Wednesday, February 10, 2021 AT 9:00 A.M. at  
1049 Island Road, Kalkaska, Michigan 49646**

**1. CALL TO ORDER**

Meeting called or order by the Chair at 9:00 a.m.

**2. PLEDGE OF ALLEGIANCE**

**3. ROLL CALL**

Upon roll call, the following Commissioners responded:

Corrado, Absent Excused  
Walter, Present  
Cox, Present  
Allen, Present  
Gill, Present

In addition, the following staff members were present: John Rogers, Manager; Jerry Heim, Finance Director; and Rebecca Hilmert, Clerk.

**4. ADDITIONS TO AGENDA**

**5. APPROVAL OF AGENDA**

**Motion by Walter to approve Agenda, seconded by Cox. Roll Call Vote: Walter, yes; Cox, yes; Allen, yes; Gill, yes. Four ayes, no nays. Motion carried.**

**6. CONFLICT OF INTEREST**

**Conflict of Interest Roll Call Vote: Walter, no; Cox, no; Allen, no; Gill, no.**

**7. CONSENT CALENDAR**

The purpose of the Consent Calendar is to expedite business by grouping non-controversial items together without discussion. Any member of the Commission, staff, or the public may ask that any item on the Consent Calendar be removed and placed elsewhere on the Agenda for full discussion. Such requests will be automatically respected.

If an item is not removed from the Consent Calendar, the action noted in parentheses on the Agenda is approved by a single Commission action adopting the Consent Calendar. The Manager recommends the following items be adopted:

- a. ***Minutes:*** The Board approves the Regular Meeting minutes, dated January 13, 2021.

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- b. **Payroll:** The Board approves Payroll #1 (\$69,432.95) and Payroll #2 (\$63,167.91) respectively.
- c. **Accounts Payable:** The board approves Accounts Payable Disbursements (2/10/2021) in the amount of \$235,604.46 and the Check Register for the periods of January 1, 2021 to January 31, 2021.

**Motion by Cox to approve the items on the Consent Calendar, seconded by Allen. Roll call vote: Cox, yes; Allen, yes; Walter, yes; Gill, yes. Four ayes, no nays. Motion carried.**

### 8. PUBLIC COMMENT

### 9. TOWNSHIP REPRESENTATIVES

- a. Rick Delaney, Coldsprings Township, has questions regarding Covert Road bids. Will discuss during Finance. Coldsprings Township is good with 80% of the total Construction costs.
- b. Larry Shoemaker, Blue Lake Township, would like KCRC to assess Twin Lake Road from Papousse Lake Road to Birch Drive.
- c. Bob Baldwin, County Board Liaison, what is the plan for working gravel roads in Rapid River Township. Big issue from County standpoint is Unfunded Liability, talking of bonding.
- d. Becky Rivard, Huron Engineering, gave update on County Road 612 Safety project Right of Ways and County Road 571 project.

### 10. FINANCE REPORT/BUDGETS

- a. Bid Openings
  - i. **MOTION by Allen to award County Road 571 Design Engineering to Huron Engineering and Surveying for a not to exceed cost of \$19,974.00, and Construction Engineering to Huron Engineering and Surveying for an estimated cost of \$34,832.00, seconded by Cox. Roll call vote: Allen, yes; Cox, yes; Walter, yes; Gill, yes. Four ayes, no nays. Motion carried.**
  - ii. **MOTION by Allen to award Dust Control Services to Northern A-1 Services, seconded by Cox. Discussion. Roll call vote: Allen, yes; Cox, yes; Walter, yes; Gill, yes. Four ayes, no nays. Motion carried.**
  - iii. **MOTION by Allen to award Covert Road to J & N Construction for the estimated price of \$264,724.00, provided the township agrees to pay 80% of the total construction costs, seconded by Cox. Discussion. Roll call vote: Allen, yes; Cox, yes; Walter, yes; Gill, yes. Four ayes, no nays. Motion carried.**
- b. Finance Reports/Cash Flow Summaries

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- c. Beckman Production Services outstanding balance.
- d. Crack Seal program 2021.
- e. HCSP inflation increase for 2021.
  - i. **MOTION by Cox approve Amendment Agreement No. 3 to adjust HCSP contributions to Cost of Living, between the Board of County Road Commissioners of Kalkaska County, Michigan and the Kalkaska County Road Workers Association, seconded by Walter. Discussion. Roll call vote: Cox, yes; Walter, yes; Allen, yes; Gill, yes. Four ayes, no nays. Motion carried.**

**11. APPOINTMENTS (1 hr. TOTAL)**

**12. OLD BUSINESS/UNFINISHED BUSINESS**

**13. NEW BUSINESS**

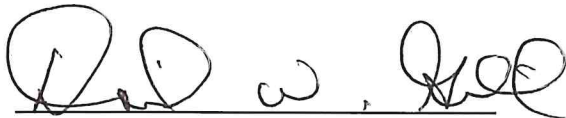
**14. CORRESPONDENCE AND REPORTS**

- a. Manager's Report
- b. Policy and Planning Committee Report
- c. Personnel Committee Report
- d. Safety Committee Report
- e. Chairman's Report
- f. Misc. Correspondence

**15. MISCELLANEOUS, PUBLIC COMMENT & OTHER**

**16. ADJOURNMENT**

**Motion by Cox to adjourn meeting at 10:15 a.m., seconded by Walter. Four ayes, no nays. Motion carried.**



David W. Gill, Chair



Rebecca Hilmert, Clerk