

APPROVED

**MINUTES for the  
REGULAR MEETING OF THE  
KALKASKA COUNTY ROAD COMMISSION  
HELD ON WEDNESDAY, February 14, 2017 AT 9:00 A.M.  
AT THE OFFICE LOCATED AT 1049 ISLAND LAKE ROAD, KALKASKA, MICHIGAN**

**ITEM 1 - PLEDGE OF ALLEGIANCE**

Meeting called to order by the Chair at 9:00 a.m. Pledge of Allegiance.

**ITEM 2 - ROLL CALL**

Upon roll call, the following Commissioners responded:

Allen, Present  
Corrado, Present  
Walter, Present  
Cox, Present  
Gill, Present

In addition, the following staff members were present: John S. Rogers, Manager; Jerry Heim, Finance Director; and Rebecca Hilmert, Clerk.

**ITEM 3 – ADDITIONS TO AGENDA**

**ITEM 4 – APPROVAL OF AGENDA**

**Motion by Cox to approve Agenda, seconded by Corrado. Five ayes, no nays. Motion carried.**

**ITEM 5 - CONFLICT OF INTEREST**

**Conflict of Interest Roll Call: Allen, no; Corrado, no; Walter, no; Cox, no; Gill, no.**

**ITEM 6 – CONSENT CALENDAR**

The purpose of the Consent Calendar is to expedite business by grouping non-controversial items together without discussion. Any member of the Commission, staff, or the public may ask that any item on the Consent Calendar be removed and placed elsewhere on the Agenda for full discussion. Such requests will be automatically respected.

If an item is not removed from the Consent Calendar, the action noted in parentheses on the Agenda is approved by a single Commission action adopting the Consent Calendar. The Manager recommends the following items be adopted:

- A. *Minutes*: The Board approves the Regular Meeting minutes, dated January 17, 2018.
- B. *Payroll*: The Board approves Payroll #1 (\$61,282.89); and Payroll #2 (\$51,972.12) respectively.
- C. *Accounts Payable*: The Board approves the Accounts Payable Disbursements (2/14/2018) in the amount of \$222,149.05 and the Check Register for the period of January 1 through January 31, 2018.

**Motion by Cox to approve the items on the Consent Calendar, seconded by Walter. Roll call vote: Cox, yes; Walter, yes; Allen, yes; Corrado, yes; Gill, yes. Five ayes, no nays. Motion carried.**

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## ITEM 7 – PUBLIC COMMENT

*Those individuals without appointments may give public comment in compliance with Section D & Appendix A of Procedure Policy.*

None.

## ITEM 8 – TOWNSHIP REPRESENTATIVES

Mr. Chuck Ardingo of Rapid River Township was present but had no comments.

## ITEM 9 – FINANCE REPORT/BUDGETS

The following items were discussed:

1. Financial Reports
2. Cash Flow Report
3. Escrow Accounts
4. MTF Revenue
5. Payables for February
6. Verizon – Networkfleet GPS.
  - a. **Motion by Allen to approve Verizon Networkfleet GPS system for the truck fleet Not to Exceed \$5,000.00 for equipment and installation and an on-going monthly cost Not to Exceed \$800.00, seconded by Cox. Roll call vote; Allen, yes; Cox, yes; Corrado, yes; Walter, yes; Gill, yes. Five ayes, no nays. Motion carried.**
7. Mi-Deal purchases.
  - a. **Motion by Allen to purchase two (2) pickups for \$31,916.10 each from Todd Wenzel Buick GMC of Westland through MiDeal and equipment for \$10,000.00 more or less through Truck and Trailer Specialties of Boyne Falls, seconded by Cox. Roll call vote; Allen, yes; Cox, yes; Corrado, yes; Walter, yes; Gill, yes. Five ayes, no nays. Motion carried.**
  - b. **Motion by Allen to purchase a Falcon 4-ton Recycler hot patch trailer for \$27,417.00 through MiDeal, seconded by Corrado. Roll call vote; Allen, yes; Corrado, yes; Walter, yes; Cox, yes; Gill, yes. Five ayes, no nays. Motion carried.**
  - c. **Motion by Allen to purchase Etnyre lowboy trailer for the price of \$56,878.80 from AIS through MiDeal, seconded by Walter. Roll call vote; Allen, yes; Walter, yes; Corrado, yes; Cox, yes; Gill, yes. Five ayes, no nays. Motion carried.**
  - d. **Motion by Allen to declare hot patch trailer #84 and trailer #73 surplus and authorize manager to dispose of hot patch trailer #73 and trailer #84, seconded by Walter. Five ayes, no nays. Motion carried.**
8. Add pre-wet to truck #271.
  - a. **Motion by Allen to install pre-wet on truck #271 for the cost of \$22,022.17, seconded by Walter. Roll call vote; Allen, yes; Walter, yes; Corrado, yes; Cox, yes; Gill, yes. Five ayes, no nays. Motion carried.**
9. Grader financing has been completed.
10. Cybersecurity review – update.
11. MERS Hybrid Defined Benefit Plan – update.
12. Pothole property.

## ITEM 10 – APPOINTMENTS

None.

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**ITEM 11– OLD BUSINESS**

None.

**ITEM 12 – NEW BUSINESS**

1. Certification Maps.

- a. **Motion by Corrado to accept and sign certification maps as presented, seconded by Cox. Five ayes, no nays. Motion carried.**

**ITEM 13 – CORRESPONDENCE AND REPORTS**

**Manager’s Report:**

The following items were discussed.

1. West Plum Valley Road
2. Lund Road
3. Paul Bunyan
4. CR 612/CR 571 Property (Pothole Corners)
5. Peterbilt Trucks
6. Shovel Ready Project
7. CRA Board
8. State General Funds
9. Material Bids
10. Kalkaska Basketball Concessions
11. 2018 Commissioners Seminar

**Policy Committee:**

The following items were discussed.

1. Gravel Road Review
2. Goals and Objectives
3. Call Log

**Personnel Committee:**

The following items were discussed.

1. Manager’s Contract.
  - a. **Motion by Corrado to accept the Manager’s Contract with changes and authorize the Chairman to sign, seconded by Walter. Roll call vote; Corrado, yes; Walter, yes; Allen, yes; Cox, yes; Gill, yes. Five ayes, no nays. Motion carried.**
2. Employee Evaluation Form
3. Worker’s Comp. Update
4. Letter of Understanding
5. GPS Update
6. Staffing Needs

**Safety Committee:**

None.

**Chairman’s Report:**

None.

**ITEM 14 – MISCELLANEOUS, PUBLIC COMMENT & OTHER**

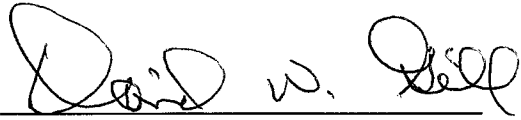
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None.

**ITEM 15 – ADJOURNMENT**

**Motion by Walter to adjourn meeting at 11:09 a.m., seconded by Cox. Five ayes, no nays. Motion carried.**



David W. Gill, Chair



Rebecca Hilmert, Clerk