

APPROVED

**MINUTES for the
REGULAR MEETING OF THE
KALKASKA COUNTY ROAD COMMISSION
HELD ON TUESDAY, March 13, 2018 AT 9:00 A.M.
AT THE OFFICE LOCATED AT 1049 ISLAND LAKE ROAD, KALKASKA, MICHIGAN**

ITEM 1 - PLEDGE OF ALLEGIANCE

Meeting called to order by the Chair at 9:00 a.m. Pledge of Allegiance.

ITEM 2 - ROLL CALL

Upon roll call, the following Commissioners responded:

Allen, Present
Corrado, Present
Walter, Present
Cox, Present
Gill, Present

In addition, the following staff members were present: John S. Rogers, Manager; Jerry Heim, Finance Director; and Rebecca Hilmert, Clerk.

ITEM 3 – ADDITIONS TO AGENDA

ITEM 4 – APPROVAL OF AGENDA

Motion by Walter to approve Agenda, seconded by Cox. Five ayes, no nays. Motion carried.

ITEM 5 - CONFLICT OF INTEREST

Conflict of Interest Roll Call: Allen, no; Corrado, no; Walter, no; Cox, no; Gill, no.

ITEM 6 – CONSENT CALENDAR

The purpose of the Consent Calendar is to expedite business by grouping non-controversial items together without discussion. Any member of the Commission, staff, or the public may ask that any item on the Consent Calendar be removed and placed elsewhere on the Agenda for full discussion. Such requests will be automatically respected.

If an item is not removed from the Consent Calendar, the action noted in parentheses on the Agenda is approved by a single Commission action adopting the Consent Calendar. The Manager recommends the following items be adopted:

- A. *Minutes:* The Board approves the Regular Meeting minutes, dated February 14, 2018.
- B. *Payroll:* The Board approves Payroll #3 (\$51,825.09); and Payroll #4 (\$62,409.85) respectively.
- C. *Accounts Payable:* The Board approves the Accounts Payable Disbursements (3/12/2018) in the amount of \$463,269.28 and the Check Register for the period of February 1 through February 28, 2018.

Motion by Cox to approve the items on the Consent Calendar, seconded by Walter. Roll call vote: Cox, yes; Walter, yes; Allen, yes; Corrado, yes; Gill, yes. Five ayes, no nays. Motion carried.

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ITEM 7 – PUBLIC COMMENT

Those individuals without appointments may give public comment in compliance with Section D & Appendix A of Procedure Policy.

Al Keahl, 7523 County Road 612 NE, Kalkaska MI 49646, submitted pictures and a written statement for public record. This information will be placed in the CR 612 Construction file.

ITEM 8 – TOWNSHIP REPRESENTATIVES

Mr. Paul Erickson of Boardman Township spoke about the township's short term and long term road goals.

ITEM 9 – FINANCE REPORT/BUDGETS

The following items were discussed:

1. Bid Tabs & Recommendations
 - a. **Motion by Allen to allow the Manager the flexibility to award all Aggregate bids and purchasing of the products to all bidders in the best interest of the Road Commission, seconded by Corrado. Five ayes, no nays. Motion carried.**
 - b. **Motion by Allen to allow the Manager the flexibility to award all Bituminous Patch bids and purchasing of the products to all bidders in the best interest of the Road Commission, seconded by Corrado. Five ayes, no nays. Motion carried.**
 - c. **Motion by Allen to award the Dust Control Bid for Oilfield Brine to Northern A-1 Services, and the Mineral Brine bid to Beckman Production with Northern A-1 Services as alternate, seconded by Corrado. Five ayes, no nays. Motion carried.**
 - d. **Motion by All to award all Liquid Emulsions bids to Bit-Mat Products who have agreed to extend their 2017 prices, seconded by Corrado. Five ayes, no nays. Motion carried.**
 - e. **Motion by Allen to award all trucking bids to Todd's Welding and Michigan Aggregate as alternate, seconded by Corrado. Five ayes, no nays. Motion carried.**
 - f. **Motion by Allen to award all pavement markings bids to Michigan Pavement Marking who have agreed to extend their 2017 prices, seconded by Corrado. Five ayes, no nays. Motion carried.**
2. Financial Reports
3. Cash Flow Report
4. Escrow Accounts
5. MTF Revenue
6. Payables for March
7. New State funds for road repair. KCRC share approximately \$323,410.
8. Building architect. Discussed architectural services to evaluation condition of current facilities.

ITEM 10 – APPOINTMENTS

None.

ITEM 11 – OLD BUSINESS

None.

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ITEM 12 – NEW BUSINESS

1. 2018 CRA Legislative Priorities

ITEM 13 – CORRESPONDENCE AND REPORTS

Manager's Report:

The following items were discussed.

1. Shippy Road and CR 612 Update
2. Coldsprings Township
3. Clearwater Township
4. New state revenue
5. MCRCSIP Building Appraisal
6. Boardman Township
7. Building Assessment
8. CRA Conference
9. Project Bids
10. 2018 Commissioners Seminar

Policy Committee:

None.

Personnel Committee:

The following items were discussed.

1. Shift Change

Safety Committee:

None.

Chairman's Report:

None.

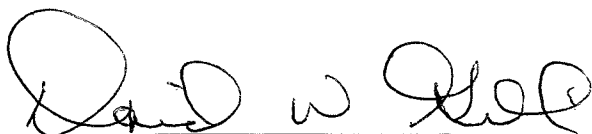
ITEM 14 – MISCELLANEOUS, PUBLIC COMMENT & OTHER

Those individuals without appointments may give public comment in compliance with Section D & Appendix A of Procedure Policy.

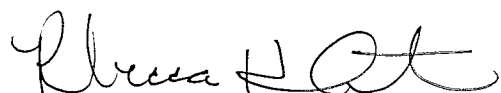
Larry Schumaker requested that agendas be made available to the public for meetings. He was informed that they were available on the podium outside the board room door.

ITEM 15 – ADJOURNMENT

Motion by Walter to adjourn meeting at 10:23 a.m., seconded by Allen. Five ayes, no nays. Motion carried.



David W. Gill, Chair



Rebecca Hilmert, Clerk