

APPROVED

**MINUTES for the
REGULAR MEETING OF THE
KALKASKA COUNTY ROAD COMMISSION
HELD ON WEDNESDAY, April 11, 2018 AT 9:00 A.M.
AT THE OFFICE LOCATED AT 1049 ISLAND LAKE ROAD, KALKASKA, MICHIGAN**

ITEM 1 - PLEDGE OF ALLEGIANCE

Meeting called to order by the Chair at 9:00 a.m. Pledge of Allegiance.

ITEM 2 - ROLL CALL

Upon roll call, the following Commissioners responded:

Allen, Present
Corrado, Absent - Excused
Walter, Present
Cox, Present
Gill, Present

In addition, the following staff members were present: John S. Rogers, Manager; Jerry Heim, Finance Director; and Rebecca Hilmert, Clerk.

ITEM 3 – ADDITIONS TO AGENDA

ITEM 4 – APPROVAL OF AGENDA

Motion by Walter to approve Agenda, seconded by Cox. Four ayes, no nays. Motion carried.

ITEM 5 - CONFLICT OF INTEREST

Conflict of Interest Roll Call: Allen, no; Walter, no; Cox, no; Gill, no.

ITEM 6 – CONSENT CALENDAR

The purpose of the Consent Calendar is to expedite business by grouping non-controversial items together without discussion. Any member of the Commission, staff, or the public may ask that any item on the Consent Calendar be removed and placed elsewhere on the Agenda for full discussion. Such requests will be automatically respected.

If an item is not removed from the Consent Calendar, the action noted in parentheses on the Agenda is approved by a single Commission action adopting the Consent Calendar. The Manager recommends the following items be adopted:

- A. *Minutes:* The Board approves the Regular Meeting minutes, dated March 13, 2018.
- B. *Payroll:* The Board approves Payroll #5 (\$52,138.94); Payroll #6 (\$57,675.56); and Payroll #7 (\$51,854.49) respectively.
- C. *Accounts Payable:* The Board approves the Accounts Payable Disbursements (4/11/2018) in the amount of \$306,304.84 and the Check Register for the period of March 1 through March 31, 2018.

Motion by Cox to approve the items on the Consent Calendar, seconded by Allen. Roll call vote: Cox, yes; Allen, yes; Walter, yes; Gill, yes. Four ayes, no nays. Motion carried.

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ITEM 7 – PUBLIC COMMENT

Those individuals without appointments may give public comment in compliance with Section D & Appendix A of Procedure Policy.

None.

ITEM 8 – TOWNSHIP REPRESENTATIVES

Mr. Dick Mallot of Coldsprings Township inquired about frost laws and the upcoming construction on M-72. The manager educated Mr. Mallot regarding frost laws and directed him to MDOT for the M-72 construction.

Mr. Larry Shoemaker from Blue Lake Township was present but had nothing for the board at this time.

Mr. Chuck Ardingo from Rapid River Township was present but had nothing for the board at this time.

Mr. Paul Erickson of Boardman Township expressed his gratitude for a great job plowing this winter to Commissioner Walter but was not present at the meeting.

ITEM 9 – FINANCE REPORT/BUDGETS

The following items were discussed:

1. Bid Tabs & Recommendations
 - a. **Motion by Allen to award the skip patching bid to Rieth Riley Construction, seconded by Cox. Four ayes, no nays. Motion carried.**
 - b. **Motion by Allen to award Valley Road paving to Rieth Riley Construction with an estimated project total of \$240,690.00, seconded by Cox. Four ayes, no nays. Motion carried.**
 - c. **Motion by Allen to award Coster Road paving to Rieth Riley Construction with an estimated project total of \$149,450.60, seconded by Cox. Four ayes, no nays. Motion carried.**
 - d. **Motion by Allen to award North Twin Lake Road paving to ATP Precision Paving with an estimated project total of \$68,938.00 contingent upon Coldsprings Township's acceptance, seconded by Cox. Four ayes, no nays. Motion carried.**
 - e. **Motion by Allen to award Lund Road engineering to Huron Engineering, seconded by Walter. Four ayes, no nays. Motion carried.**
 - f. **Motion by Allen to award West Plum Valley Road engineering to Gourdie-Fraser, seconded by Walter. Four ayes, no nays. Motion carried.**
2. Financial Reports
3. Cash Flow Report
4. Escrow Accounts
5. MTF Revenue
6. Payables for April
7. Health Insurance renewal.

ITEM 10 – APPOINTMENTS

None.

ITEM 11– OLD BUSINESS

None.

ITEM 12 – NEW BUSINESS

1. State of Michigan Contract No. 18-5113 (CR-612)
 - a. **MOTION by Allen to approve and authorize Chairman Gill to sign the Agreement with the Michigan Department of Transportation, Contract #18-5113, for hot mix asphalt resurfacing and pavement marking work along County Road 612 from Bear Lake Road to Blue Lake Road; and all together with necessary related work; seconded by Cox. Discussion. Roll call vote: Allen, yes; Cox, yes; Walter, yes; Gill, yes. Four ayes, no nays. Motion carried.**
2. State of Michigan Contract No. TBD (Shippy Road)
 - a. **MOTION by Cox to approve and authorize Chairman Gill to sign the Agreement with the Michigan Department of Transportation, Contract #18-5109, for Hot mix asphalt base crushing, shaping, and resurfacing work along Shippy Road from Maple Hill Road northerly to Coster Road; including widening, paved shoulder, fixed object removal, slope flattening, and pavement marking work; and all together with necessary related work; seconded by Walter. Discussion. Roll call vote: Cox, yes; Walter, yes; Allen, yes; Gill, yes. Four ayes, no nays. Motion carried.**

ITEM 13 – CORRESPONDENCE AND REPORTS

Manager’s Report:

The following items were discussed.

1. MDOT Emulsion
2. Valley Road
3. Living Snow Fence
 - a. **MOTION by Cox to contribute \$2,000.00 towards living snow fence, seconded by Walter. Four ayes, no nays. Motion carried.**
4. Hall Road
5. Crackseal Bids
6. Vietnam Moving Wall
7. 2018 Bridge Inspections
8. 2018 CRA IMPRESS Award

Policy Committee:

None.

Personnel Committee:

None.

Safety Committee:

Mr. Allen discussed Monday’s meeting, no issues were reported.

Chairman’s Report:

With reference to a luncheon held after the March meeting, Mr. Gill reported that the board provided luncheons with the crew are a very good thing and beneficial to all.

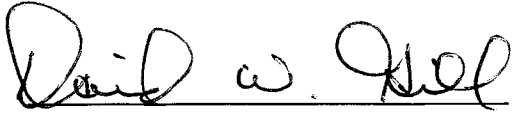
ITEM 14 – MISCELLANEOUS, PUBLIC COMMENT & OTHER

Those individuals without appointments may give public comment in compliance with Section D & Appendix A of Procedure Policy.

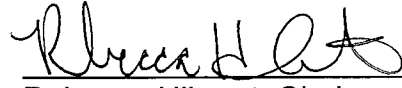
APPROVED

ITEM 15 – ADJOURNMENT

Motion by Walter to adjourn meeting at 10:38 a.m., seconded by Cox. Four ayes, no nays. Motion carried.



David W. Gill, Chair



Rebecca Hilmert, Clerk