

APPROVED

**MINUTES for the
REGULAR MEETING OF THE
KALKASKA COUNTY ROAD COMMISSION
HELD ON WEDNESDAY, June 14, 2017 AT 9:00 A.M.
AT THE OFFICE LOCATED AT 1049 ISLAND LAKE ROAD, KALKASKA, MICHIGAN**

ITEM 1 - PLEDGE OF ALLEGIANCE

Meeting called to order by the Chair at 9:00 a.m. Pledge of Allegiance.

ITEM 2 - ROLL CALL

Upon roll call, the following Commissioners responded:

Allen, Present
Corrado, Absent (excused)
Cox, Present
Walter, Present
Gill, Present

In addition, the following staff members were present: John S. Rogers, Manager; Jerry Heim, Finance Director; Debbie Green, Administrative Assistant and Rebecca Hilmert, Deputy Clerk.

ITEM 3 – ADDITIONS TO AGENDA

Commissioner Walter requested that the DNR revised ORV rules be added to New Business, C.

Motion by Walter to add the Agenda item, seconded by Cox. Four ayes, no nays. Motion carried.

ITEM 4 – APPROVAL OF AGENDA

Motion by Walter to approve Agenda, seconded by Cox. Four ayes, no nays. Motion carried.

ITEM 5 - CONFLICT OF INTEREST

Conflict of Interest Roll Call: Allen, no; Cox, no; Walter, no; Gill, no.

ITEM 6 – CONSENT CALENDAR

The purpose of the Consent Calendar is to expedite business by grouping non-controversial items together without discussion. Any member of the Commission, staff, or the public may ask that any item on the Consent Calendar be removed and placed elsewhere on the Agenda for full discussion. Such requests will be automatically respected.

If an item is not removed from the Consent Calendar, the action noted in parentheses on the Agenda is approved by a single Commission action adopting the Consent Calendar. The Manager recommends the following items be adopted:

- A. *Minutes*: The Board approves the Regular Meeting minutes, dated May 10, 2017.
- B. *Payroll*: The Board approves Payroll #10 (\$47,526.20) and Payroll #11 (\$43,877.30), respectively.
- C. *Accounts Payable*: The Board approves the Accounts Payable Disbursements (6/14/2017 in the amount of \$209,183.02 and the Check Register for the period of May 1 through May 31, 2017).

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Motion by Cox to approve the items on the Consent Calendar, seconded by Allen. Roll call vote: Cox, yes; Allen, yes; Walter, yes; Gill, yes. Four ayes, no nays. Motion carried.

ITEM 7 – PUBLIC COMMENT

Those individuals without appointments may give public comment in compliance with Section D & Appendix A of Procedure Policy.

Mr. Douglas Draeger of Section 32 Road questioned the Board with regard to conflict of interest. The Board directed Mr. Draeger to address the appropriate committee at their monthly meeting to discuss this matter. Mr. Tom Anderson, also of Section 32 Road, stated that the road is washing into his driveway and he would like it resolved.

ITEM 8 – TOWNSHIP REPRESENTATIVES

Mr. Dick Malott of Coldsprings Township advised there were several issues brought up at their township meeting:

1. Co. Road 571, north of Twin Lake Road near the church – road signs are covered with tree limbs.
2. Co. Road 612 construction – could speed limit signs be place on Rogers Road and Covert Road to slow traffic during construction?
3. Covert Road – gravel from the road is being pushed into the ditches and there is no crown left on the road.
4. Shoulder mowing – Mr. Rogers stated that mowing started this week.
5. Co. Road 612 construction – could additional brine be added to Rogers and Coverts Road during construction?
6. Priest Road from Croy to Wood – dirt from ditching was dumped on the seasonal section of the road to fill low spots.

Mr. Chuck Ardingo of Rapid River stated everything was going well in Rapid River Township.

Mr. Paul Erickson distributed results of a road survey distributed in Boardman Township. Paul also stated that the grading and brine work looks good.

ITEM 9 – FINANCE REPORT/BUDGETS

The following items were discussed:

1. Financial Reports
2. Cash Flow Report
3. Escrow Accounts
4. MTF Revenue
5. Payables for May
6. MERS Actuarial Report
7. Cracksealing options and expense

Motion by Allen to approve and accept the 2016 Financial Audit Report and the Act 51 Financial Report, seconded by Cox. Roll call vote: Allen, yes; Cox, yes; Walter, yes; Gill, yes. Four ayes, no nays. Motion carried.

Motion by Allen to award the County Road 612 Construction Engineering Services bid to GFA for a total of not to exceed \$30,703.00, seconded by Walter. Roll call vote: Allen, yes; Cox, yes; Walter, yes; Gill, yes. Four ayes, no nays. Motion carried.

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ITEM 10 – APPOINTMENTS

None.

ITEM 11– OLD BUSINESS

None.

ITEM 12 – NEW BUSINESS

Motion by Cox to authorize the Chairman to execute the Michigan Department of Transportation Contract #17-5211, seconded by Allen. Roll call vote: Cox, yes; Allen, yes; Walter, yes; Gill, yes. Four ayes, no nays. Motion carried.

Motion by Allen to vote for Alan Cooper and Brian Gutowski for MCRCSIP's Board of Directors, Northern Representatives, and return ballots, seconded by Cox. Four ayes, no nays. Motion carried.

Motion by Cox to vote for Tom O'Rourke and John Rogers for MCRCSIP's Board of Directors, At-Large Representatives, and return ballots, seconded by Allen. Four ayes, no nays. Motion carried.

Mr. Walter distributed a DNR Newsletter explaining revised ORV rules in northern lower Michigan. The State legislature has made the revisions and are soliciting the public for comment. Mr. Gill directed Mr. Walter to work with the DNR concerning these revisions.

Break 10:07 a.m.

Resume 10:12 a.m.

Mr. David Lemmine, DNR Unit Manager from Traverse City, advised that an open house is planned at the Kalkaska Field Office on July 14th, 4-7 p.m.

Mr. Lemmine proposed that a section of Blue Lake Road between M-72 and CR 612 be abandoned.

A discussion was held regarding loggers' responsibility to clean up their mess and repair the roads when the logging job is complete. The policy committee was directed to work with Mr. Rogers regarding this issue.

ITEM 13 – CORRESPONDENCE AND REPORTS

Manager's Report:

- Starvation Lake Road
 - The contractor has begun to remove and replace the asphalt that was paved last year in the rain.
- Spencer/Sharon/Kniss
 - Final Inspection scheduled for next week.
- Grader Purchase
 - Oscoda County and Van Buren County have shown interest in purchasing our grader.
- Employees
 - Two drivers have been hired and will start the second week of July.
 - Applications are being accepted for two mechanics.

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- Baggs Road
 - GTCRC has decided to wedge and overlay their portion of Baggs Road/Lakeside Trail. They have asked if we could use our bid to complete the work and they will pay us.
- Zimmerman Road
 - Prien and Newhof has provided an estimate of \$608,000 for the construction cost for Zimmerman Road.
 - Prein and Newhof also estimated \$64,500 for engineering.

Policy Committee:

No meeting this month.

Personnel Committee:

Mr. Cox reported on the AVL presentation by Craig Berndt, BSM Technologies. A quote for implementation will be presented at the next Finance committee meeting.

Safety Committee:

No meeting this month.

Chairman's Report:

ITEM 14 – MISCELLANEOUS, PUBLIC COMMENT & OTHER

Those individuals without appointments may give public comment in compliance with Section D & Appendix A of Procedure Policy.

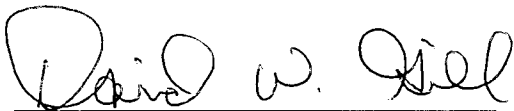
Mr. David Lemmine advised the Board that the DNR is willing to assist the Road Commission to resolve issues.

Mr. Malott requested assistance regarding Rogers and Covert Road. Mr. Rogers advised that the township will need to form a road committee, then contact our Superintendent and design a 5 year plan.

Mr. Rogers distributed copies of the "Annual Report to the Community" and discussed the details included in the report.

ITEM 15 – ADJOURNMENT

Motion by Cox to adjourn meeting at 11:25 a.m., seconded by Allen. Four ayes, no nays. Motion carried.



David W. Gill, Chair



Deborah Green, Deputy Clerk