

**MINUTES for the
REGULAR MEETING OF THE
KALKASKA COUNTY ROAD COMMISSION
HELD ON WEDNESDAY, July 13, 2016 AT 9:00 A.M.
AT THE OFFICE LOCATED AT 1049 ISLAND LAKE ROAD, KALKASKA, MICHIGAN**

ITEM 1 - PLEDGE OF ALLEGIANCE

Meeting called to order by the Chair at 9:00 a.m. Pledge of Allegiance.

ITEM 2 - ROLL CALL

Upon roll call, the following Commissioners responded:

Allen, Present
Corrado, Present
Cox, Present
Walter, Absent
Gill, Present

In addition, the following staff members were present: John S. Rogers, Manager, Jerry Heim, Finance Director, Rebecca Hilmert, Administrative Assistant and Debbie Green, Deputy Clerk.

ITEM 3 – ADDITIONS TO AGENDA

None.

ITEM 4 – APPROVAL OF AGENDA

Motion by Corrado to approve Agenda, seconded by Allen. Four ayes, no nays. Motion carried.

ITEM 5 - CONFLICT OF INTEREST

Conflict of Interest Roll Call: Allen, no; Cox, no; Corrado, no; Gill, no.

ITEM 6 – CONSENT CALENDAR

The purpose of the Consent Calendar is to expedite business by grouping non-controversial items together without discussion. Any member of the Commission, staff, or the public may ask that any item on the Consent Calendar be removed and placed elsewhere on the Agenda for full discussion. Such requests will be automatically respected.

If an item is not removed from the Consent Calendar, the action noted in parentheses on the Agenda is approved by a single Commission action adopting the Consent Calendar. The Manager recommends the following items be adopted:

- A. *Minutes:* The Board approves the Regular Meeting minutes, dated June 8, 2016.
- B. *Payroll:* The Board approves Payroll #12 (\$46,812.02) and Payroll #13 (\$40,452.18), respectively.
- C. *Accounts Payable:* The Board approves the Accounts Payable Disbursements (07/13/2016) in the amount of \$279,655.67 and the Check Register for the period of June 1 through June 30, 2016.

APPROVED

Motion by Cox to approve the items on the Consent Calendar, seconded by Corrado. Roll call vote: Cox, yes; Corrado, yes; Allen, yes; Gill, yes. Four ayes, no nays. Motion carried.

ITEM 7 – PUBLIC COMMENT

Those individuals without appointments may give public comment in compliance with Section D & Appendix A of Procedure Policy.

Mr. Harold Lund of Garfield Township commented on the condition of the gravel roads.

Mr. Marvin Rolin, Village of Kalkaska, also commented on the condition of the gravel roads in the county.

Mrs. Sue Ellen DeWyse asked which roads are being maintained and repaired with millage tax dollars.

Mr. Ray DeWyse commented on the condition of Lund Road.

ITEM 8 – TOWNSHIP REPRESENTATIVES

Mr. Dick Mallott of Coldsprings Township requested that gravel be added to the gutters on E. Shore Drive for drainage improvement.

Mr. Chuck Ardingo of Rapid River Township offered an apology to Mr. Rogers and Mr. Root for offensive statements contained in their committee's meeting minutes.

ITEM 9 – FINANCE REPORT/BUDGETS

The following items were discussed:

1. Financial Reports.
2. Cash Flow Report.
3. Escrow Accounts.
4. MTF Revenue.

Mr. Rogers advised that KCRC will be accepting bids to purchase winter sand. He will also be meeting with the MDNR concerning the permitting process.

Mr. Allen stated that the Finance Committee is continuing to consider funding options for MERS.

ITEM 10 – APPOINTMENTS

None.

ITEM 11– OLD BUSINESS

None.

ITEM 12 – NEW BUSINESS

Motion by Corrado to approve and authorize Chairman Gill to sign the Agreement with the Michigan Department of Transportation, Contract #16-5354, for horizontal and vertical curve modification work along Starvation Lake Road from County Road 571 easterly for approximately 1.2 miles; including superelevation correction, pavement widening, fixed object removal and drainage improvement work; and all together with necessary related work; seconded by Cox. Discussion. Roll call vote: Corrado, yes; Cox, yes; Allen, yes; Gill, yes. Four ayes, no nays. Motion carried.

Motion by Allen to award the Starvation Lake Road Safety Project Construction Engineering bid to Prein & Newhof with a “not to exceed” price of \$35,258.00, seconded by Cox. Roll call vote: Allen, yes; Cox, yes; Corrado, yes; Gill, yes. Four ayes, no nays. Motion carried.

Motion by Corrado to appoint Mike Cox as the Officer Delegate and Rebecca Hilmert as the Alternate for the 2016 MERS Annual Meeting, seconded by Allen. Four ayes, no nays. Motion carried.

ITEM 13 – CORRESPONDENCE AND REPORTS

Manager’s Report:

The following items were discussed:

1. New gates & lights at the railroad crossing on Boardman Road
2. Starvation Lake Road Federal Job
 - a. Construction to begin July 18th, 2016
3. Starvation Lake Road Safety Job
 - a. D.J. McQuestion was the low bidder below the Engineer’s estimate
 - b. Will need to award a Construction Engineer
4. Sharon Road Bridge
 - a. Detour holding up well and new signs added
5. North Sharon Road Culvert
 - a. Project completed. DEQ informed us that the inverts are set wrong and they will be issuing us a citation. No water flowing through the culvert at this time.
6. North Sharon Road Pulverize
 - a. North Sharon between Spencer and Kniss is now gravel.
7. Employees
 - a. Hired a full time driver
 - b. Crew will be on 4-10 hour days until the end of August
8. MDEQ McNaulty Pit
 - a. Meeting held with DEQ, informed them we are terminating our current permit and will apply for a new one when we need to process gravel.
9. Mecum Road
 - a. Used left over materials from ditching North Sharon Road and raised Mecum Road 18-24” at the swamp.
10. Blue Lake Township Chipseal
 - a. Township approved chipseal contract at their July meeting. If the contractor can’t get to it this year they will honor the quoted prices for next year.
11. Kalkaska Township Chipseal
 - a. Same as Blue Lake Township
12. Winter sand
 - a. Will be going out for bids soon.
 - b. Will have a meeting with DNR at the Smith Lake sand pit to discuss options.
13. McNaulty Property logging
 - a. Lumber revenue \$5,706.58 from downed trees.

Policy Committee:

Motion by Cox to adopt the new Board Procedural Rules, as presented, seconded by Allen. Roll call vote: Cox, yes; Allen, yes; Corrado, yes; Gill, yes. Four ayes, no nays. Motion carried.

APPROVED

Mr. Cox addressed the call log reports included in the Board packet and the updated Goals and Objectives.

Personnel Committee:

Mr. Corrado reviewed the Personnel Committee meeting topics and updates.

Safety Committee:

Mr. Allen advised that MCRCSIP performed the Work Zone Safety Training on June 9th.

Chairman's Report:

ITEM 14 – MISCELLANEOUS, PUBLIC COMMENT & OTHER

Those individuals without appointments may give public comment in compliance with Section D & Appendix A of Procedure Policy.

Mr. Mallott discussed the culvert at Manistee Lake.

Bob Burgin presented future options for public gathering sites and a Veteran's Memorial.

Break 9:50 a.m.

Resume 9:58 a.m.

ITEM 15 – CLOSED SESSION TO DISCUSS NEGOTIATIONS WITH THE KALKASKA COUNTY ROAD WORKERS ASSOCIATION

Motion by Allen to go into Closed Session at 9:58 a.m. to discuss negotiations with the Kalkaska County Road Workers Association, seconded by Cox. Roll call vote: Allen, yes; Cox, yes; Corrado, yes Gill, yes. Four ayes, no nays. Motion carried.

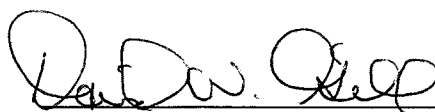
Motion by Cox to go back into Open Session at 10:25 a.m., seconded by Corrado. Four ayes, no nays. Motion carried.

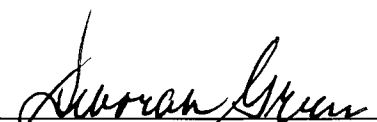
Motion by Corrado to authorize the Chairman and Manager to execute a contract with the Kalkaska County Road Workers Association, with adjustments recommended by KCRC's labor attorney, duration period 7/1/2016 – 1/1/2019, seconded by Allen. Roll call vote: Corrado, yes; Allen, yes; Cox, yes; Gill, yes. Four ayes, no nays. Motion carried.

Motion by Cox to approve the Closed Session minutes dated July 13, 2016, seconded by Corrado. Four ayes, no nays. Motion carried.

ITEM 16 – ADJOURNMENT

Motion by Corrado to adjourn meeting at 10:30 a.m., seconded by Cox. Four ayes, no nays. Motion carried.


David W. Gill, Chair


Deborah Green, Deputy Clerk