

APPROVED

**MINUTES for the REGULAR MEETING of the  
KALKASKA COUNTY BOARD OF ROAD COMMISSIONERS  
Held on Wednesday, September 9, 2020 AT 9:00 A.M. at the Kalkaska Kaliseum located at  
1900 Fairgrounds Road, Kalkaska, Michigan 49646**

**1. CALL TO ORDER**

Meeting called or order by the Chair at 9:00 a.m.

**2. PLEDGE OF ALLEGIANCE**

**3. ROLL CALL**

Upon roll call, the following Commissioners responded:

Corrado, Present  
Walter, Present  
Cox, Present  
Allen, Present  
Gill, Present

In addition, the following staff members were present: John Rogers, Manager; Jerry Heim, Finance Director; and Rebecca Hilmert, Clerk

**4. ADDITIONS TO AGENDA**

**5. APPROVAL OF AGENDA**

**Motion by Walter to approve Agenda as amended, seconded by Cox. Five ayes, no nays. Motion carried.**

**6. CONFLICT OF INTEREST**

**Conflict of Interest Roll Call: Corrado, no; Walter, no; Cox, no; Allen, no; Gill, no.**

**7. CONSENT CALENDAR**

The purpose of the Consent Calendar is to expedite business by grouping non-controversial items together without discussion. Any member of the Commission, staff, or the public may ask that any item on the Consent Calendar be removed and placed elsewhere on the Agenda for full discussion. Such requests will be automatically respected.

If an item is not removed from the Consent Calendar, the action noted in parentheses on the Agenda is approved by a single Commission action adopting the Consent Calendar. The Manager recommends the following items be adopted:

- a. **Minutes:** The Board approves the Regular Meeting minutes, dated August 12, 2020.

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- b. **Payroll:** The Board approves Payroll #17 (\$62,786.92), and Payroll #18 (\$56,591.86), respectively.
- c. **Accounts Payable:** The Board approves Accounts Payable Disbursements (9/9/2020) in the amount of \$1,052,875.52, and the Check Register for the periods of August 1, 2020 to August 31, 2020.

**Motion by Cox to approve the items on the Consent Calendar, seconded by Walter. Roll call vote: Cox, yes; Walter, yes; Corrado, yes; Allen, yes; Gill, yes. Five ayes, no nays. Motion carried.**

### 8. PUBLIC COMMENT

### 9. TOWNSHIP REPRESENTATIVES

- a. Larry Shoemaker, Blue Lake Township, updated the board on Crooked Lake Road concerns.
- b. Bob Baldwin, Rapid River Township, discussed pavement markings on recent chip seals.
- c. Rick Delaney, Coldsprings Township, had concerns regarding Chris Varilone and East Shore Road. Would also like information regarding speed limit signs with attached radar.

### 10. FINANCE REPORT/BUDGETS

- a. Finance Reports/Cash Flow Summaries
- b. Beckman Production outstanding balance
  - i. Discussed. Board was willing to discuss with representative, but representative from Beckman was unwilling to attend meeting.
- c. Salt barn boring bids
- d. Mr. Walter discussed the life and accidental death and dismemberment benefits for employees' spouses and children.

### 11. APPOINTMENTS (1 hr. TOTAL)

- a. Edward Sarin, Beckman Production. Cancelled appointment.

### 12. OLD BUSINESS/UNFINISHED BUSINESS

### 13. NEW BUSINESS

- a. MDOT Contract No. 20-5345 – County Road 612 at Crawford Lake Road
  - i. **MOTION by Cox to approve the Michigan Department of Transportation Contract No. 20-5345 for the performance of preliminary engineering**

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activities for vertical curve modification work to increase intersection sight distance along County Road 612 at Crawford Lake Road; including hot mix asphalt crushing and shaping, ground-mounted flashing beacon, transverse rumble strip, and pavement marking work; and all together with necessary related work, seconded by Allen. Roll Call vote: Cox, yes; Allen, yes; Corrado, yes; Walter, yes; Gill, yes. Five ayes, no nays. Motion carried.

b. MCRCSIP By-Laws

- i. Motion by Cox to approve the September 2020 amendment to the Michigan County Road Commission Self-Insurance Pool By-Laws, as presented, seconded by Corrado. Roll Call vote: Cox, yes; Corrado, yes; Walter, no; Allen, yes; Gill, yes. Four ayes, one nay. Motion carried.

Break at 10:00 a.m., resumed meeting at 10:08 a.m.


**14. CORRESPONDENCE AND REPORTS**

- a. Manager's Report
- b. Policy and Planning Committee Report
- c. Personnel Committee Report
- d. Safety Committee Report
- e. Chairman's Report
- f. Misc. Correspondence

**15. MISCELLANEOUS, PUBLIC COMMENT & OTHER**

**16. ADJOURNMENT**

Motion by Cox to adjourn meeting at 10:50 a.m., seconded by Walter. Five ayes, no nays. Motion carried.



David W. Gill, Chair



Rebecca Hilmert, Clerk