

APPROVED

**MINUTES for the  
REGULAR MEETING OF THE  
KALKASKA COUNTY ROAD COMMISSION  
HELD ON MONDAY, APRIL 14, 2014, AT 8:00 A.M.  
AT THE OFFICE LOCATED AT 1049 ISLAND LAKE ROAD, KALKASKA, MICHIGAN**

**ITEM 1 - PLEDGE OF ALLEGIANCE**

Meeting called to order by the Chair at 8:00 a.m. Pledge of Allegiance.

**ITEM 2 - ROLL CALL**

Upon roll call, the following Commissioners responded:

Allen, Present  
Corrado, Present  
Cox, Present  
Gill, Present  
Walter, Present

In addition, the following staff members were present: John Rogers, Manager; Becky Jerry, Clerk.

**ITEM 3 – ADDITIONS TO AGENDA**

None.

**ITEM 4 – APPROVAL OF AGENDA**

**Motion by Corrado to approve Agenda as presented, seconded by Gill. Five ayes, no nays. Motion carried.**

**ITEM 5 - CONFLICT OF INTEREST**

Conflict of Interest Roll Call: Allen, no; Corrado, no; Cox, no; Gill, no; Walter, no.

**ITEM 6 – CONSENT CALENDAR**

The purpose of the Consent Calendar is to expedite business by grouping non-controversial items together without discussion. Any member of the Commission, staff, or the public may ask that any item on the Consent Calendar be removed and placed elsewhere on the Agenda for full discussion. Such requests will be automatically respected.

If an item is not removed from the Consent Calendar, the action noted in parentheses on the Agenda is approved by a single Commission action adopting the Consent Calendar. The Manager recommends the following items be adopted:

- A. *Minutes*: The Board approves the Regular Meeting Minutes dated March 10, 2014.
- B. *Payroll*: The Board approves Payroll #5 (\$48,253.58), Payroll #6 (\$39,828.36), and Payroll #7 (\$39,836.23) respectively.
- C. *Accounts Payable*: The Board approves Accounts Payable in the amounts of C/3-3 (\$23,979.45), C/3-4 (\$3,482.85), C/3-5 RX (\$55.19), C/4-1 (\$3,691.65), C/4-2 (\$302,332.33), and the Check Register for the period of March 1, 2014 to March 31, 2014.

**Motion by Corrado to approve the items on the Consent Calendar, seconded by Gill. Roll call vote: Corrado, yes; Gill, yes; Allen, yes; Cox, yes; Walter, yes. Five ayes, no nays. Motion carried.**

**ITEM 7 – PUBLIC COMMENT**

*Those individuals without appointments may give public comment in compliance with Section D & Appendix A of Procedure Policy.*

Robert Hoenicke, Orange Township, commented on and/or voiced concerns on the following: 1. Restricted weights on W. Sharon Road Bridge/detour route of Spencer Road showing wear and tear. Discussion. Manager discussed Spencer Road; additional funding; possibly adding Spencer Road to 2017 project list; critical bridge match for W. Sharon Road Bridge; millage funds.

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### **ITEM 8 – TOWNSHIP REPRESENTATIVES**

Manager read letter received from Dean McCullough, Blue Lake Township, thanking drivers. (Attached as part of these minutes).

Manager introduced Chris Roberts and Greg Bradway. (Craig Enlow was absent). Carl Ingersoll, Springfield Township, extended a thank you to the Board for having night meetings.

Norm Groner, Excelsior Township, commented on and/or voiced concerns over the following: 1. Road Commission did great job this winter; 2. Heavy traffic on roads due to logging operations wrecking roads. Discussion on money going to State and not sharing with Road Commissions. Further discussion.

Jim Mosher, Kankaska County Board of Commissioners, questioned weight restrictions on roads and liability issues. Discussion.

### **ITEM 9 – FINANCE REPORT/BUDGETS**

A. Uniforms.

- **Motion by Gill to approve Arrow uniform contract for a period of three years, seconded by Allen. Roll call vote: Gill, yes; Allen, yes; Corrado, yes; Cox, yes; Walter, abstain. Five ayes, no nays. Motion carried.**

B. Woodman Road.

- **Motion by Gill to accept Team Elmer's quote for the amount of \$11,450.00 for the replacement of Woodman Road culvert, seconded by Allen. Discussion. Roll call vote: Gill, yes; Allen, yes; Corrado, yes; Cox, yes; Walter, yes. Five ayes, no nays. Motion carried.**

C. Road Improvement Bids. **Motion by Gill to authorize the Manger to notice out for road improvement bids for Morrison Road and Eagle Lake Estates to be opened at the May 7, 2014 Finance Committee meeting and brought forward to the Board at May 12, 2014 Board meeting, seconded by Allen. Roll call vote: Gill, yes; Allen, yes; Corrado, yes; Cox, yes; Walter, yes. Five ayes, no nays. Motion carried.**

D. Road Material bids. Manager recommendations.

- **Signs. Motion by Gill and seconded by Allen to accept all bids as submitted and purchases be made in the best interest of the Kankaska County Road Commission. Roll call vote: Gill, yes; Allen, yes; Corrado, yes; Cox, yes; Walter, yes. Five ayes, no nays. Motion carried.**
- **Asphalt: Motion by Gill and seconded by Cox to accept all Asphalt bids as submitted with Payne and Dolan being the primary for Plant Mix Asphalt. Roll call vote: Gill, yes; Cox, yes; Allen, yes; Corrado, yes; Walter, yes. Five ayes, no nays. Motion carried.**
- Aggregate:
  - **Motion by Gill and seconded by Cox to accept Halliday Sand & Gavel's bid for 23 A delivered with Michigan Aggregate's bid as an alternate. Roll call vote: Gill, yes; Cox, yes; Allen, yes; Corrado, yes; Walter, yes. Five ayes, no nays. Motion carried.**
  - **Motion by Gill and seconded by Cox to accept Cliff's Sand & Gravel's bid for 32 H-1 Blue delivered with Elmer's bid as an alternate. Roll call vote: Gill, yes; Cox, yes; Allen, yes; Corrado, yes; Walter, yes. Five ayes, no nays. Motion carried.**

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- **Motion by Gill and seconded by Cox to accept Todd's Welding bid for 23A loaded at Vendor's pit. Roll call vote: Gill, yes; Cox, yes; Allen, yes; Corrado, yes; Walter, yes. Five ayes, no nays. Motion carried.**
- **Winter Sand:**
  - **Motion by Gill and seconded by Cox to accept Elmer's bid for producing and stockpiling at the Smith Lake pit if needed with Halliday Sand & Gravel as an alternate. Discussion. Roll Call vote: Gill, yes; Cox, yes; Allen, yes; Corrado, yes; Walter, yes. Five ayes, no nays. Motion carried.**
  - **Motion by Gill and seconded by Cox to accept Michigan Aggregates' bid for delivering material to KCRC with Todd's Welding as an alternate. Roll call vote: Gill, yes; Cox, yes; Allen, yes; Corrado, yes; Walter, yes. Five ayes, no nays. Motion carried.**
- **Liquid Asphalt: Motion by Gill and seconded by Allen to accept Asphalt Materials' bid as submitted with Bit Mat's bid as an alternate. Roll Call vote: Gill, yes; Allen, yes; Corrado, yes; Cox, yes; Walter, yes. Five ayes, no nays. Motion carried.**
- **Pavement Marking: Motion by Gill and seconded by Cox to accept P.K. Contracting's bid as submitted. Roll Call vote: Gill, yes; Cox, yes; Allen, yes; Corrado, yes; Walter, yes. Five ayes, no nays. Motion carried.**
- **Brine: Motion by Gill and seconded by Cox to accept all brine bids as submitted with the stipulation that IF the Road Commission chooses to pay for dust control, they will use oilfield brine, and/or if the Township chooses to pay for dust control and wants to utilize an alternate product, they'll be able to do so. Discussion. Roll Call vote: Gill, yes; Cox, yes; Allen, yes; Corrado, yes; Walter, yes. Five ayes, no nays. Motion carried.**
  - **Further discussion on brining of roads. Motion by Gill to brine all Townships one time for the 2014 year using oil field brine, seconded by Cox. Further discussion. Roll call vote: Gill, yes; Cox, yes; Allen, yes; Corrado, yes; Walter, yes. Five ayes, no nays. Motion carried.**
- **Waste Removal: Motion by Gill and seconded by Cox to accept American Waste's bid for waste removal as submitted for a period of 36 months. Roll call vote: Gill, yes; Cox, yes; Allen, yes; Corrado, yes; Walter, yes. Five ayes, no nays. Motion carried.**
- **Escrow account: Motion by Gill and seconded by Cox for Clerk to set up road material escrow account and to authorize the transfer of \$31,000 for five months for the payment of sand and winter maintenance blades. Discussion. Roll call vote: Gill, yes; Cox, yes; Allen, yes; Corrado, yes; Walter, yes. Five ayes, no nays. Motion carried.**
- **Act 51 Report: Motion by Gill and seconded by Allen to approve the 2013 Act 51 Report. Roll call vote: Gill, yes; Allen, yes; Corrado, yes; Cox, yes; Walter, yes. Five ayes, no nays. Motion carried.**

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Discussion was held on the different brine applications.

## ITEM 10 – APPOINTMENTS

None.

## ITEM 11 – OLD BUSINESS

None.

## ITEM 12 – NEW BUSINESS

- A. Shippy Road/MDOT Contract/Resolution. Discussion. **Motion by Gill and seconded by Corrado to approve Resolution R14-2, regarding the Shippy Road Project contract between the Kalkaska County Road Commission and MDOT (13-5730) and to authorize Louis Walter, Chairman, to execute same on behalf of the Kalkaska County Road Commission (Resolution 14-2 attached as part of these minutes). Discussion. Roll call vote: Gill, yes; Corrado, yes; Allen, yes; Cox, yes; Walter, yes. Five ayes, no nays. Resolution passed.**

## ITEM 13 – CORRESPONDENCE AND REPORTS

Manager's Report:

1. Road Commission board paid for millage brochures.
2. Vacating streets in Bear Lake Township. Road Commission to receive drainage easement. **Motion by Cox to approve the Consent to Revise Plat of Sullivan's Addition to Bear Lake allowing the Kalkaska County Road Commission to retain a twenty foot wide easement, located ten feet on either side of the centerline for surface water drainage over Summerdale Avenue lying north of Hillcrest Boulevard and Edgewater Beach Road lying north of Hillcrest Boulevard, seconded by Corrado. Roll call vote: Cox, yes; Corrado, yes; Allen, yes; Gill, yes; Walter, yes. Five ayes, no nays. Motion carried.**
3. Skip patch bids. Discussion. **Motion by Gill to authorize the letting of bids for skip patch bids for Morrison Road and Eagle Lake Estates to be opened at the May 7, 2014 Finance Committee meeting at 9:30 a.m., seconded by Allen. Roll call vote: Gill, yes; Allen, yes; Corrado, yes; Cox, yes; Gill, yes; Walter, yes. Five ayes, no nays. Motion carried.**
4. Future Township projects.

Policy Report:

Corrado reported on the following:

1. Approved Social Media and Travel Policies at last Board meeting.

Personnel Report:

Corrado reported the Personnel Committee discussed the following:

1. Hiring of mechanics.
2. ACA/new employees.
3. Driver licenses review.
4. Job evaluations.
5. DEQ matter
6. Radios/GPS system.

Safety Committee:

Gill reported on the following:

1. Tailgate safety.
2. AED being priority matter. Check to see if can purchase through Sherriff's Department.
3. First aid and CPR training.
4. Forklift safety training.
5. Traffic Safety training.

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6. METH training.
7. Safety tape on sides of trucks.
8. Developing training folders.
9. Changing radios/gps system to digital/drivers being able to have contact with 911/coordinating with all departments.
10. Exterior lights replacement.
11. Relocation of tow ropes on trucks.

### Chairman's Report:

Walter reported on and/or discussed the following:

1. MCRCSIP Annual Business meeting.
2. Mackinac Center Legal Foundation.
3. Clerk's meeting April 29.
4. Resolution.

### **ITEM 14 – MISCELLANEOUS, PUBLIC COMMENT & OTHER**

*Those individuals without appointments may give public comment in compliance with Section D & Appendix A of Procedure Policy.*

Public Comment: None.

### **ITEM 15 – CLOSED SESSION TO DISCUSS TEAMSTERS' NEGOTIATIONS AND TO REVIEW CLOSED SESSION MINUTES DATED APRIL 14, 2014.**

**Motion by Corrado to go into Closed Session at 9:25 a.m. to discuss the Teamsters' negotiations to review Closed Session Minutes dated April, 14, 2014. Roll call vote: Corrado, yes; Cox, yes; Allen, yes; Gill, yes; Walter, yes. Five ayes, no nays. Motion carried.**

**Motion by Cox to come back into Open Session at 11:05 a.m., seconded by Gill. Five ayes, no nays. Motion carried.**

**Motion by Gill and seconded by Cox to approve the Closed Session Minutes dated April 14, 2014. Five ayes, no nays. Motion carried.**

### **ITEM 16 – ADJOURNMENT**

**Motion by Gill to adjourn meeting at 11:11 a.m., seconded by Cox. Five ayes, no nays. Motion carried.**

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Louis Walter, Chair

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Rebecca Jerry, Clerk